### CITY OF WASHINGTON, IOWA

INDEPENDENT AUDITOR'S REPORTS
FINANCIAL STATEMENTS
SUPPLEMENTARY AND OTHER INFORMATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

JUNE 30, 2014

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#### CITY OF WASHINGTON, IOWA OFFICIALS June 30, 2014

Name	<u>Title</u>	Term Expires
Sandra Johnson	Mayor	January, 2018
Bob Shepherd	Council Member	January, 2018
Russ Zieglowsky	Council Member	January, 2018
Bob Shellmyer	Council Member	January, 2016
Jaron Rosien	Council Member	January, 2018
Mark Kendall	Council Member	January, 2016
Kathy Salazar	Council Member	January, 2018
Brent Hinson	City Administrator	Indefinite
Illa Earnest	City Clerk	Indefinite
Joe Myers (Retired February, 2014)	City Accountant	
Kelsey Kranz (Started February, 2014)	City Accountant	Indefinite
Craig Arbuckle (Resigned December, 2013)	City Attorney	
Kevin Olson (Started January, 2014)	City Attorney	Indefinite

### Gronewold, Bell, Kyhnn & Co. P.C.

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS AND FINANCIAL CONSULTANTS

1910 EAST 7th STREET BOX 369 ATLANTIC, IOWA 50022-0369 (712) 243-1800 FAX (712) 243-1265 CPA@GBKCO.COM

MARK D. KYHNN DAVID L. HANNASCH KENNETH P. TEGELS CHRISTOPHER J. NELSON DAVID A. GINTHER

#### INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of the City Council

#### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Washington, Iowa, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City's basic financial statements listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1. This includes determining the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. This includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinions.

To the Honorable Mayor and Members of the City Council

#### **Opinions**

In our opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Washington, Iowa, as of June 30, 2014, and the respective changes in cash basis financial position for the year then ended in accordance with the basis of accounting described in Note 1.

#### **Basis of Accounting**

As described in Note 1, these financial statements were prepared on the basis of cash receipts and disbursements, which is a basis of accounting other than U.S. generally accepted accounting principles. Our opinion is not modified with respect to this matter.

#### **Other Matters**

Supplementary and Other Information

Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise City of Washington's basic financial statements. We previously audited, in accordance with the standards referred to in the third paragraph of this report, the financial statements for the year ended June 30, 2013 (which are not presented herein) and expressed unmodified opinions on those financial statements which were prepared on the basis of cash receipts and disbursements. The financial statements for the eight years ended June 30, 2012 (none of which are presented herein), were audited by other auditors whose report expressed unmodified opinions on those financial statements which were prepared on the basis of cash receipts and disbursements.

The supplementary information included in page 1 and pages 28 through 33, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The other information, Management's Discussion and Analysis and the budgetary comparison information on pages 5 through 5e and 26 through 27 has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

To the Honorable Mayor and Members of the City Council

#### Other Reporting Required by Government Auditing Standards

Smewall, Boll, Kyhnath. P. (.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated December 16, 2014 on our consideration of the City of Washington's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and important for assessing the results of our audit.

Atlantic, Iowa

December 16, 2014

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

The City of Washington provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2014. We encourage readers to consider this information in conjunction with the City's financial statements, which follow.

#### 2014 FINANCIAL HIGHLIGHTS

- Receipts of the City's governmental activities decreased 3.4%, or approximately \$263,000, from fiscal year 2013 to fiscal year 2014. Property tax increased approximately \$141,000 while Capital Grants, contributions, and restricted interest and Bond Proceeds decreased approximately \$242,000 and \$296,000 respectively.
- Disbursements of the City's governmental activities decreased 3.2%, or approximately \$244,000, in fiscal year 2014 from fiscal year 2013.
- The City's total cash basis net position increased 8.7%, or approximately \$671,000, from June 30, 2013 to June 30, 2014. Of this amount, the cash basis net position of the governmental activities increased approximately \$213,000 and the cash basis net position of the business type activities increased approximately \$458,000.

#### USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information, as follows:

- Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the City's financial activities.
- The Government-wide Financial Statement consists of a Cash Basis Statement of Activities and Net Position. This statement provides information about the activities of the City as a whole and presents an overall view of the City's finances.
- The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report the City's operations in more detail than the government-wide financial statement by providing information about the most significant funds.
- Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements.
- Other Information further explains and supports the financial statements with a comparison of the City's budget for the year.
- Supplementary Information provides detailed information about the nonmajor governmental funds and the City's indebtedness. In addition, the Schedule of Expenditures of Federal Awards provides details of various federal programs benefiting the City.

#### BASIS OF ACCOUNTING

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles. Therefore, when reviewing the financial information and discussion within this annual report, readers should keep in mind the limitations resulting from the use of the cash basis of accounting.

#### REPORTING THE CITY'S FINANCIAL ACTIVITIES

Government-wide Financial Statement

One of the most important questions asked about the City's finances is, "Is the City as a whole better off or worse off as a result of the year's activities?" The Statement of Activities and Net Position reports information which helps answer this question.

The Cash Basis Statement of Activities and Net Position presents the City's net position. Over time, increases or decreases in the City's net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Cash Basis Statement of Activities and Net Position is divided into two kinds of activities:

- Governmental Activities include public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service and capital projects. Property tax and state and federal grants finance most of these activities.
- Business Type Activities include the waterworks and the sanitary sewer system. These activities are financed primarily by user charges.

#### Fund Financial Statements

The City has two kinds of funds:

1) Governmental funds account for most of the City's basic services. These focus on how money flows into and out of those funds and the balances at year-end that are available for spending. The governmental funds include: 1) the General Fund, 2) the Special Revenue Funds, such as Road Use Tax and Urban Renewal Tax Increment, 3) the Debt Service Fund, 4) the Capital Projects Fund and 5) the Permanent Fund. The governmental fund financial statements provide a detailed, short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.

The required financial statement for governmental funds is a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

2) Proprietary funds account for the City's Enterprise Funds and the Internal Service Fund. Enterprise Funds are used to report business type activities. The City maintains two Enterprise Funds to provide separate information for the Water and Sewer Funds, considered to be major funds of the City. Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the City's various functions.

The required financial statement for proprietary funds is a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

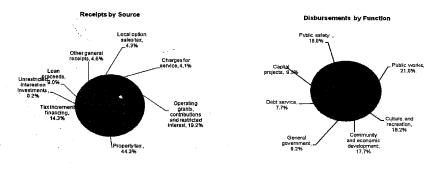
Reconciliations between the government-wide financial statement and the fund financial statements follow the fund financial statements.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

Net position may serve over time as a useful indicator of financial position. The City's cash balance for governmental activities increased from approximately \$5.178 million to approximately \$5.390 million. The analysis that follows focuses on the changes in cash basis net position of governmental activities.

Changes in Cash Basis Net Position of Governmental Activities

	Year ended June 30,		
	2014	2013	
Receipts:	1		
Program receipts:			
Charges for service	\$ 914,608	961,863	
Operating grants, contributions and restricted interest	887,984	1,006,905	
Capital grants, contributions and restricted interest	79,279	321,746	
General receipts:			
Property tax	3,266,376	3,124,969	
Tax increment financing	149,557	128,147	
Local option sales tax	759,039	720,777	
Unrestricted interest on investments	10,696	1,761	
Bond proceeds	466,598	762,594	
Other general receipts	897,827	666,012	
Total receipts	7,431,964	7,694,774	
Disbursements:			
Public safety	1,696,702	1,660,239	
Public works	1,285,350	1,073,896	
Culture and recreation	954,821	855,510	
Community and economic development	62,752	264,215	
General government	855,125	764,518	
Debt service	888,347	1,589,854	
Capital projects	1,572,030	1,350,909	
Total disbursements	7,315,127	7,559,141	
Change in cash basis net position before transfers	116,837	135,633	
Transfers net	95,724	720,074	
Change in cash basis net position	 212,561	855,707	
Cash basis net position beginning of year	 5,178,230	4,322,523	
Cash basis net position end of year	 5,390,791	5,178,230	



The City's total receipts for governmental activities decreased 3.4%, or approximately \$262,810. The total cost of all programs and services decreased approximately \$244,014, or 3.2%, with no new programs added this year. The significant decrease in receipts was primarily due to the City receiving a Community Development Block Grant in fiscal year 2013 that was not received in fiscal year 2014 due to the project being completed.

The cost of all governmental activities this year was approximately \$7.315 million compared to approximately \$7.559 million last year. However, as shown in the Statement of Activities and Net Position on pages 6-7, the amount taxpayers ultimately financed for these activities was approximately \$5.433 million because some of the cost was paid by those directly benefited from the programs (approximately \$914,000) or by other governments and organizations which subsidized certain programs with grants, contributions and restricted interest (approximately \$967,000). Overall, the City's governmental activities program receipts, including intergovernmental aid and fees for service, decreased in fiscal year 2014 from approximately \$2,290,514 to approximately \$1,881,871, principally due to receiving grant proceeds in fiscal year 2013 for the Community Development Block Grant.

Changes in Cash Basis Net Position of Business Type Activities

	Year ended	June 30,
	2014	2013
Receipts:		
Program receipts:		
Charges for service:		
Water	\$ 1,603,339	1,510,529
Sewer	2,005,962	2,002,665
Sanitation charges	385,654	321,880
Capital grants, contributions and restricted interest		
General receipts:		
Bond Proceeds	223,926	1,992,682
Other miscellaneous receipts	30,756	1,157
Total receipts	4,249,637	5,828,913
Disbursements:		
Water	1,481,508	1,154,290
Sewer	1,875,521	2,961,198
Sanitation	338,827	303,530
Total disbursements	3,695,856	4,419,018
Change in cash basis net position before transfer	553,781	1,409,895
Transfers, net	(95,724)	(720,074)
Change in cash basis net position	458,057	689,821
Cash basis net position beginning of year	2,503,150	1,813,329
Cash basis net position end of year	2,961,207	2,503,150

Total business type activities receipts for the fiscal year were approximately \$4.250 million compared to approximately \$5.829 million last year. This significant decrease was due primarily to the receipt of \$2 million of sewer revenue bond proceeds in fiscal year 2013 that were not received in fiscal year 2014. The cash balance increased approximately \$458,000 from the prior year because the remaining cost for the sewer plant was expended in fiscal year 2013. Total disbursements for the fiscal year decreased 16% to approximately \$3.696 million.

#### INDIVIDUAL MAJOR GOVERNMENTAL FUND ANALYSIS

As the City completed the year, its governmental funds reported a combined fund balance of \$5,328,032, an increase of more than \$189,000 above last year's total of \$5,138,958. The following are the major reasons for the changes in fund balances of the major funds from the prior year.

- The General Fund is the chief operating fund of the City. At the end of the current fiscal year, the cash balance increased \$246,802 from the prior year to \$848,045.
- The Special Revenue, Road Use Tax Fund cash balance decreased \$2,240 to \$755,673 during the fiscal year. This decrease is attributable to transfers out of the Road Use Tax Fund to the Capital Projects Fund and Capital Equipment Fund for Street Projects and a Street Sweeper, respectively.
- The Local Option Sales Tax cash balance stayed at zero for the fiscal year. This is attributable to transfers into and out of the fund on a monthly basis to the General Fund and the Capital Equipment Fund as designated by the Local Option Sales Tax ballot.
- The Capital Projects Fund cash balance decreased by \$135,579 to \$2,850,178, chiefly due to the decrease of Intergovernmental receipts and increase in projects for the fiscal year.
- The Debt Service Fund cash balance increased \$170 from the prior year to \$2,965 during the fiscal year.

#### INDIVIDUAL MAJOR BUSINESS TYPE FUND ANALYSIS

- The Enterprise, Water Fund cash balance increased \$283,872 to \$931,615, due primarily to an increase in the sale of water and rates from the prior year.
- The Enterprise, Sewer Fund cash balance increased \$119,396 to \$1,909,309, due primarily to the increase in rates and prepping for full principal payments on the Waste Water Treatment Plant State Revolving Fund Loan.
- The Enterprise, Sanitation Fund cash balance increased \$46,827 to \$99,693.

#### **BUDGETARY HIGHLIGHTS**

Over the course of the year, the City amended its budget one time. The amendment was approved on May 20, 2014 and resulted in an increase in budgeted revenues of \$329,616 and an increase in operating disbursements of \$1,338,426 for additional disbursements in certain City departments. The City had sufficient cash balances to absorb these additional costs.

The City's receipts were \$3,436,666 less than budgeted.

Total disbursements were \$6,614,562 less than the amended budget. This was primarily due to City not expending funds for Capital Projects including the Airport Runway Extension and the Water Tower project.

#### **DEBT ADMINISTRATION**

At June 30, 2014, the City had \$21,063,477 of bonds and other long-term debt outstanding, compared to \$22,211,239 last year, as shown below.

Outstanding	Debt at	Year	End

	Jun 2014	e 30, 2013
General obligation bonds Revenue bonds Urban renewal tax increment financing Other notes	\$ 4,908,714 15,948,135 116,000 90,628	\$ 5,315,000 16,760,239 136,000
Total	<u>\$ 21,063,477</u>	\$ 22,211,239

Debt decreased as a result of paying principal payments on the general obligation bonds, revenue bonds, and urban renewal tax increment financing debt.

The Constitution of the State of Iowa limits the amount of general obligation debt cities can issue to 5% of the assessed value of all taxable property within the City's corporate limits. The City's outstanding general obligation and urban renewal tax increment financing of \$5,115,342 is below the City's \$17.3 million legal debt limit. Additional information about the City's long-term debt is presented in Note 3 to the financial statements.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

The City's elected and appointed officials and citizens considered many factors when setting the 2015 fiscal year budget, tax rates, and fees that will be charged for various City activities. Those factors may include the economy, employment rates, operating expenses, capital projects and increases in service and state mandates.

For fiscal year 2015, the City of Washington has projected and budgeted the following major projects; South 12th/East Tyler Street Reconstruction approximately \$510,000, Airport Crosswind Runway Relocation approximately \$2,713,000, Water Ground Storage Replacement \$1,382,000 and Washington Business Park Phase 1 approximately \$2,035,000. Other projects include the Country Club Road Widening, Municipal Building/facilities planning, and Iowa Renewable Energy drainage.

The City Council passed an ordinance to increase water, sewer and sanitation rates by 3.50% effective the first day of July each year beginning in 2013, unless otherwise amended.

#### CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Brent Hinson, City Administrator, City of Washington, 215 East Washington Street, Washington, Iowa 52353.

#### CITY OF WASHINGTON, IOWA CASH BASIS STATEMENT OF ACTIVITIES AND NET POSITION

#### As of and for the year ended June 30, 2014

				Program Receipts		
	<u>Di</u>	sbursements		narges for Service	Con and	ting Grants, tributions, Restricted nterest
Functions/Programs:						
Governmental activities:						
Public safety	\$	1,696,702	\$	5,808	\$	32,450
Public works		1,285,350		408,457		766,793
Culture and recreation		954,821		190,078		34,322
Community and economic				-		ŕ
development		62,752				
General government		855,125		310,265		54,419
Debt service		888,347				
Capital projects		1,572,030				
Total governmental						
activities		7,315,127		914,608		887,984
Business type activities:						
Water		1,481,508		1,603,339		
Sewer		1,875,521		2,005,962		
Sanitation		338,827		385,654		
Total business type		000,027		200,001		····
activities		3,695,856		3,994,955		
Total	<u>\$</u>	11,010,983	<u>\$</u>	4,909,563	<u>\$</u>	887,984

General Receipts and Transfers:

Property tax levied for:

General purposes

Debt service

Tax increment financing
Local option sales tax
Unrestricted interest on investments

Debt proceeds

Miscellaneous

**Transfers** 

Total general receipts and transfers

Change in cash basis net position

Cash basis net position beginning of year

Cash basis net position end of year

(continued next page)

Program Receipts	Net (Disbursements) Receipts and Changes in Cash Basis Net Position				
Capital Grants, Contributions, and Restricted Interest	Governmental <u>Activities</u>	Business Type Activities	Total		
\$ 35,373 3,758	\$( 1,658,444) ( 74,727) ( 726,663)	\$  	\$( 1,658,444) ( 74,727) ( 726,663)		
40,148	( 62,752) ( 450,293) ( 888,347) ( 1,572,030)	   	( 62,752) ( 450,293) ( 888,347) ( 1,572,030)		
79,279	( 5,433,256)		( 5,433,256)		
  		121,831 130,441 46,827	121,831 130,441 46,827		
		299,099	299,099		
\$ 79,279	( 5,433,256)	299,099	( 5,134,157)		
	2,419,906 846,470 149,557 759,039 10,696 466,598 897,827 95,724 5,645,817 212,561 5,178,230 \$ 5,390,791	223,926 30,756 ( 95,724) 158,958 458,057 2,503,150 \$ 2,961,207	2,419,906 846,470 149,557 759,039 10,696 690,524 928,583  5,804,775 670,618 7,681,380 \$ 8,351,998		

#### CITY OF WASHINGTON, IOWA CASH BASIS STATEMENT OF ACTIVITIES AND NET POSITION - Continued

As of and for the year ended June 30, 2014

	Prog	ram Receipts
		Operating Grants,
		Contributions,
	Charges for	and Restricted
Disbursements	Service	Interest

Cash Basis Net Position

Restricted:

Expendable: Debt service

Streets

Capital projects

Park purposes Library purposes Other purposes

Unrestricted

Total cash basis net position

Program Receipts	Net (Disbursements) Receipts and Changes in Cash Basis Net Position					
Capital Grants, Contributions, and Restricted Interest		vernmental Activities	Business Type Activities		oe <u>Total</u>	
	\$	2,965 755,673 2,638,168 170,488 428,405 78,679 1,316,413	\$	     2,961,207	\$	2,965 755,673 2,638,168 170,488 428,405 78,679 4,277,620
	<u>\$</u>	5,390,791	<u>\$</u>	2,961,207	\$	<u>8,351,998</u>

#### CITY OF WASHINGTON, IOWA STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES GOVERNMENTAL FUNDS

As of and for the year ended June 30, 2014

			Special Revenue		ie	
		General		Road Use		al Option les Tax
		Octiciai		iau Osc	<u>Sa</u>	ies rax
Receipts:				•		
Property tax	\$	1,720,943	\$		\$	
Tax increment financing				<b></b>		
Other city tax						759,039
Licenses and permits		33,601				
Use of money and property		9,413				
Intergovernmental		6,462		725,537		
Charges for service		143,559				
Special assessments						
Miscellaneous		411,487		5,180		
Total receipts		2,325,465		730,717		759,039
D' 1						
Disbursements:						
Operating:		1 (0( 700				
Public safety		1,696,702		017 125		
Public works		98,652		817,135		
Culture and recreation		861,386				
Community and economic development		 910 <i>574</i>				
General government Debt service		819,574				
		<b></b>				
Capital projects Total disbursements		3,476,314		817,135		
Total disoursements		3,470,314	-	817,133		
Excess (deficiency) of receipts over						
(under) disbursements	(	1,150,849)	(	86,418)		759,039
	`	, , ,	•			, , , , , , ,
Other financing sources (uses):						
Sale of capital assets		26,100		·		·
Debt proceeds		·				
Operating transfers in		1,449,299		201,584		
Operating transfers out	_(_	<u>77,748</u> )	_(	<u>117,406</u> )	_(	759,039)
Total other financing sources (uses)		1,397,651		84,178	_(	<u>759,039</u> )
Change in cash balances		246,802	(	2,240)		
Change in cash batanees		210,002	(	<i>4,4</i> 70)		
Cash balances beginning of year		601,243		757,913		
Cash balances end of year	<u>\$</u>	848,045	<u>\$</u>	755,673	\$	

(continued next page)

	Capital Projects	Debt Service	Nonmajor	Total
\$	  121 76,176  39,159 700,846 816,302	\$ 846,470   2    846,472	\$ 641,603 149,557 57,360  1,160 95,675   512,542 1,457,897	\$ 3,209,016 149,557 816,399 33,601 10,696 903,850 143,559 39,159 1,630,055 6,935,892
	    1,572,030 1,572,030	859,932  859,932	369,563 93,435 62,752 401 28,415	1,696,702 1,285,350 954,821 62,752 819,975 888,347 1,572,030 7,279,977
(	755,728) 3,374 466,598 632,488 482,311)	( 13,460)  13,630	903,331   51,539 ( 874,949)	29,474 466,598 2,348,540 (2,311,453)
	620,149 135,579)	13,630 170	( 823,410) 79,921	2,311,433) 533,159 189,074
\$	2,985,757 2,850,178	2,795 \$ 2,965	791,250 \$ 871,171	5,138,958 \$ 5,328,032

#### CITY OF WASHINGTON, IOWA STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES GOVERNMENTAL FUNDS - Continued

As of and for the year ended June 30, 2014

		Special			Revenue	
	(	General	R	oad Use		l Option es Tax
Cash Basis Fund Balances						
Restricted for:						
Debt Service	\$		\$		\$	
Streets			·	755,673	•	
Capital projects						
Park purposes						
Library purposes						<u></u>
Other purposes						
Assigned to:						
Capital equipment						
Airport						
Unassigned		848,045				
Total cash basis fund balances	<u>\$</u>	848,045	<u>\$</u>	755,673	\$	

	Capital Projects		Debt Service	N	<u>lonmajor</u>	 Total
\$		*\$	2,965	\$		\$ 2,965
	· <del></del>					755,673
	2,638,168					2,638,168
	: <b></b> -				170,488	170,488
					428,405	428,405
					78,679	78,679
	212,010					212,010
					193,599	193,599
						 848,045
<u>\$</u>	<u>2,850,178</u>	\$	2,965	\$	871,171	\$ 5,328,032

# CITY OF WASHINGTON, IOWA RECONCILIATION OF THE STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES TO THE CASH BASIS STATEMENT OF ACTIVITIES AND NET POSITION GOVERNMENTAL FUNDS

As of and for the year ended June 30, 2014

Total governmental funds cash balances (page 8)	\$	5,328,032
Amounts reported for governmental activities in the Cash Basis Statement of Activities and Net Position are different because:		
The Internal Service Fund is used by management to charge the costs of partial self funding of the City's health insurance benefit plan to individual funds. A portion of the cash balance of the Internal Service Fund is included in governmental activities		
in the Cash Basis Statement of Activities and Net Position.		62,759
Cash basis net position of governmental activities (page 6)	<u>\$</u>	5,390,791
Change in cash balances (Page 8)	\$	189,074
Amounts reported for governmental activities in the Cash Basis Statement of Activities and Net Position are different because:		
The Internal Service Fund is used by management to charge the costs of partial self funding of the City's health insurance benefit plan to individual funds. A portion of the change in the cash balance of the Internal Service Fund is reported with governmental activities in the Cash Basis Statement of Activities		
and Net Position		23,487
Change in cash basis net position of governmental activities (page 6)	<u>\$</u>	212,561

The accompanying notes are an integral part of these statements.

#### CITY OF WASHINGTON, IOWA STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES PROPRIETARY FUNDS

As of and for the year ended June 30, 2014

	Enterprise		
	Water	Sewer	
Operating receipts: Charges for service Total operating receipts	\$ 1,603,339 1,603,339	\$ 2,005,962 2,005,962	
Operating disbursements: General government Business type activities Total operating disbursements	1,445,240 1,445,240	894,555 894,555	
Excess (deficiency) of operating receipts over (under) operating disbursements	158,099	1,111,407	
Non-operating receipts (disbursements):     Miscellaneous     Debt proceeds     Capital projects     Debt service     Net non-operating receipts (disbursements)	11,066 ( 30,386) ————————————————————————————————————	19,690 223,926 ( 218,839) ( 756,093) ( 731,316)	
Excess (deficit) of receipts over disbursements	138,779	380,091	
Operating transfers in Operating transfers out	309,906 ( 164,813)	_(260,695)	
Change in cash balances	283,872	119,396	
Cash balances beginning of year	647,743	1,789,913	
Cash balances end of year	<u>\$ 931,615</u>	<u>\$ 1,909,309</u>	
Cash Basis Fund Balances			
Unrestricted	<u>\$ 931,615</u>	\$ 1,909,309	
Total cash basis fund balances	<u>\$ 931,615</u>	<u>\$ 1,909,309</u>	

The accompanying notes are an integral part of these statements.

Ente	rprise		nternal ervice
Sanitation			Health
Nonmajor	Total		surance
\$ 385,654 385,654	\$ 3,994,955 3,994,955	\$	
338,827 338,827	2,678,622 2,678,622		47,066  47,066
46,827	1,316,333	(	47,066)
   	30,756 223,926 ( 249,225) ( 756,093) ( 750,636)		   
46,827	565,697	(	47,066)
<del></del>	309,906 ( 425,508)	······································	78,515
46,827	450,095		31,449
52,866	2,490,522	-	51,900
\$ 99,693	\$ 2,940,617	\$	83,349
\$ 99,693	\$ 2,940,617	\$	83,349
<u>\$ 99,693</u>	<u>\$ 2,940,617</u>	\$	83,349

# CITY OF WASHINGTON, IOWA RECONCILIATION OF THE STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES TO THE CASH BASIS STATEMENT OF ACTIVITIES AND NET POSITION PROPRIETARY FUNDS

As of and for the year ended June 30, 2014

Total enterprise funds cash balances (page 11)	\$	2,940,617
Amounts reported for business type activities in the Cash Basis Statement of Activities and Net Position are different because:		
The Internal Service Fund is used by management to charge the costs of partial self funding of the City's health insurance benefit plan to individual funds. A portion of the cash balance of the Internal Service Fund is included in business type activities		
in the Cash Basis Statement of Activities and Net Position.		20,590
Cash basis net position of business type activities (page 6)	<u>\$</u>	2,961,207
Change in cash balances (Page 11)	\$	450,095
Amounts reported for business type activities in the Cash Basis Statement of Activities and Net Position are different because:		
The Internal Service Fund is used by management to charge the costs of partial self funding of the City's health insurance benefit plan to individual funds. A portion of the change in the cash balance of the Internal Service Fund is reported with business type activities in the Cash Basis Statement of Activities and Net		
Position		7,962
Change in cash basis net position of business type activities (page 6)	\$	458,057

The accompanying notes are an integral part of these statements.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Washington, Iowa is a political subdivision of the State of Iowa located in Washington County. It was first incorporated in 1864 and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The City provides numerous services to citizens, including public safety, public works, culture, recreation, community and economic development, and general government services. The City also provides water and sewer utilities, and sanitation services for its citizens.

#### A. Reporting Entity

For financial reporting purposes, the City of Washington has included all funds, organizations, agencies, boards, commissions and authorities. The City has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the City.

Component Unit

The Washington Free Public Library Foundation, which is a non-profit corporation that is legally separate from the City, is a component unit because its purpose is to provide benefits to the City of Washington's Public Library. The component unit has been included with the nonmajor governmental funds of the City of Washington.

Jointly Governed Organizations

The City participates in several jointly governed organizations that provide goods or services to the citizenry of the City, but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. City officials are members of the following boards and commissions: Washington County Assessor's Conference Board, Washington County Emergency Management Commission, Washington County Joint E911 Service Board, Washington County Public Safety Committee, and Southeast Iowa Multi-County Solid Waste Agency.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### B. Basis of Presentation

Government-wide Financial Statements

The Cash Basis Statement of Activities and Net Position reports information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for service.

The Cash Basis Statement of Activities and Net Position presents the City's nonfiduciary net position. Net position is reported in the following categories/components:

Nonexepndable restricted net position is subject to externally imposed stipulations which require the cash balance to be maintained permanently by the City.

Expendable restricted net position results when constraints placed on the use of cash balances are either externally imposed or imposed by law through constitutional provisions or enabling legislation. Enabling legislation did not result in any restricted net position.

Unrestricted net position consists of cash balances not meeting the definition of the preceding categories. Unrestricted net position often have constraints on cash balances imposed by management which can be removed or modified.

The Cash Basis Statement of Activities and Net Position demonstrates the degree to which the direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program receipts are reported instead as general receipts.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

**Fund Financial Statements** 

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax receipts from general and emergency levies and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs that are not paid from other funds.

Special Revenue:

The Road Use Tax Fund is used to account for the road use tax allocation from the State of Iowa to be used for road construction and maintenance.

The Local Option Sales Tax Fund is used to account for the collection and use of local option sales tax.

The Capital Projects Fund is used to account for all resources used in the acquisition and construction of capital facilities.

The Debt Service Fund is utilized to account for property tax and other receipts to be used for the payment of interest and principal on the City's general long-term debt.

The City reports the following major proprietary funds:

Enterprise:

The Water Fund accounts for the operation and maintenance of the City's water system.

The Sewer Fund accounts for the operation and maintenance of the City's wastewater treatment and sanitary sewer system.

The City also reports the following additional proprietary fund:

The Internal Service Fund is utilized to account for the financing of goods or services purchased by one department of the City and provided to other departments or agencies on a cost reimbursement basis.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### C. Measurement Focus and Basis of Accounting

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles.

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general receipts. Thus, when program disbursements are paid, there are both restricted and unrestricted cash basis net position available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants and then by general receipts.

When a disbursement in governmental funds can be paid using either restricted or unrestricted resources, the City's policy is generally to first apply the disbursement toward restricted fund balance and then to less-restrictive classifications - committed, assigned and then unassigned fund balances.

Proprietary funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

#### D. Governmental Cash Basis Fund Balances

In the governmental fund financial statements, cash basis fund balances are classified as follows:

Nonspendable - Amounts which cannot be spent because they are legally or contractually required to be maintained intact.

<u>Restricted</u> - Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors, or state or federal laws or imposed by law through constitutional provisions or enabling legislation.

Assigned - Amounts the Council intends to use for specific purposes.

<u>Unassigned</u> - All amounts not included in the preceding classifications.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### E. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Other Information.

#### NOTE 2 - CASH AND POOLED INVESTMENTS

The City's deposits in banks at June 30, 2014 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

The City had investments in the Iowa Public Agency Investment Trust which are valued at an amortized cost of \$2,734,305 pursuant to Rule 2a-7 under the Investment Company Act of 1940. The City's investment in the Iowa Public Agency Investment Trust is unrated.

Interest rate risk - The City's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) to instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days, but the maturities shall be consistent with the needs and use of the City.

#### NOTE 3 - BONDS AND NOTES PAYABLE

Annual debt service requirements to maturity for general obligation bonds, urban renewal tax increment financing revenue capital loan notes and revenue bonds are as follows:

Year		1.011.	4.	' D 1		Urban F	eve	nue
Ending	<u> </u>	<u>eneral Obli</u>	gati	ion Bonds		Capital L	<u>oar</u>	ı Note
<u>June 30,</u>	<u>F</u>	Principal		Interest	<u>P</u>	rincipal	_	Interest
2015	\$	670,000	\$	184,880	\$	21,500	\$	4,988
2016	*	690,000	*	164,405	Ψ	22,000	Ψ	4,064
2017		710,000		142,130		23,500		3,118
2018		683,714		118,125		24,000		2,107
2019		155,000		93,140		25,000		1,075
2020-2024		885,000		370,960				
2025-2029		1,115,000		158,970				
2030-2034								
2035-2039								
2040-2042				<del></del>				
	<u>\$</u>	<u>4,908,714</u>	<u>\$</u>	1,232,610	<u>\$</u>	116,000	<u>\$</u>	15,352

Year	_					_
Ending	Revenu	e Bonds	Other	Other Notes		otal
June 30,	Principal	Interest	Principal	Interest	Principal	Interest
			-	,		
2015	\$ 161,135	\$ 519,898	\$ 47,195	\$ 895	\$ 899,830	\$ 710,661
2016	164,000	513,078	14,178	912	890,178	682,459
2017	166,000	507,748	14,474	616	913,974	653,612
2018	437,000	502,353	14,781	310	1,159,495	622,895
2019	451,000	488,151	<del></del>		631,000	582,366
2020-2024	2,485,000	2,211,075			3,370,000	2,582,035
2025-2029	2,916,000	1,780,223	<u></u> '		4,031,000	1,939,193
2030-2034	3,420,000	1,274,587			3,420,000	1,274,587
2035-2039	4,014,000	681,495			4,014,000	681,495
2040-2042	1,734,000	88,824			1,734,000	88,824
·	<u>\$15,948,135</u>	<u>\$ 8,567,432</u>	\$ 90,628	<u>\$ 2,733</u>	<u>\$ 21,063,477</u>	<u>\$ 9,818,127</u>

The Code of Iowa requires principal and interest on general obligation bonds to be paid from the Debt Service Fund.

#### NOTE 3 - BONDS AND NOTES PAYABLE - Continued

Urban Renewal Tax Increment Financing Revenue Capital Loan Notes

The City issued urban renewal tax increment financing (TIF) revenue notes for the purpose of defraying a portion of the costs of various construction and refurbishing projects within the urban renewal district. The notes are payable solely from the TIF receipts generated by increased property values in the City's TIF district and credited to the Special Revenue, Urban Renewal Tax Increment Fund in accordance with Chapter 403.19 of the Code of Iowa. TIF receipts are generally projected to produce 100% of the debt service requirements over the life of the notes. The proceeds of the Urban Renewal Tax Increment Financing shall be expended only for purposes that are consistent with the plans of the City's urban renewal area. The notes are not general obligations of the City; however, the debt is subject to the constitutional debt limitation of the City. Total principal and interest remaining on the notes is \$131,352, payable through 2019. For the current year, principal and interest paid and total TIF receipts were \$25,846 and \$149,557, respectively.

Revenue Bonds

The City has pledged future sewer customer receipts, net of specified operating disbursements, to repay two revenue bond issues. The bonds were issued between September, 2011 and April, 2012. Proceeds from the bonds provided financing for the construction of sewer system projects and construction of a new waste water treatment plant. The bonds are payable solely from sewer customer net receipts and are payable through 2041. Annual principal and interest on the bonds are expected to require less than 65% of net receipts. The total principal and interest remaining to be paid on the bonds is \$24,515,567. For the current year, principal and interest paid and total customer net receipts were \$720,516 and \$1,111,407, respectively. During the year ended June 30, 2014, \$1,000,000 of principal was forgiven.

The resolutions providing for the issuance of the sewer revenue bonds include the following provisions:

- (a) The bonds will only be redeemed from the future earnings of the enterprise activity and the bond holders hold a lien on the future earnings of the funds.
- (b) Sewer user charges must be established at a level which produces and maintains net revenues at a level not less than 110% of principal and interest requirements due in the same year.

Other Notes

The City issued a note in December, 2013 in the amount of \$33,000 for the purchase of a police vehicle. The note is through Washington State Bank and has an interest rate of 1.96%. The note is to be paid in a single payment in July, 2014. The police vehicle serves as collateral for the note.

The City issued a note in October, 2013 in the amount of \$57,628 for the purchase of records management software. The note is through Washington State Bank and has an interest rate of 2.10%. Payments of \$15,090 are to be paid annually through July, 2017. The records management software serves as collateral for the note.

#### NOTE 4 - INDUSTRIAL DEVELOPMENT REVENUE BOND

The City has issued a \$2,400,000 elderly housing revenue bond under the provisions of Chapter 419 of the Code of Iowa. The bonds and related interest are payable solely from the tenants of the properties constructed, and the bond principal and interest do not constitute liabilities of the City.

#### **NOTE 5 - COMPENSATED ABSENCES**

City employees accumulate a limited amount of earned but unused vacation hours for subsequent use or for payment upon termination, retirement or death. These accumulations are not recognized as disbursements by the City until used or paid. The City's approximate liability for earned vacation payments payable to employees at June 30, 2014, primarily relating to the General Fund, is \$112,000, based on rates of pay in effect at June 30, 2014.

#### NOTE 6 - PENSION AND RETIREMENT BENEFITS

The City contributes to the Iowa Public Employees Retirement System (IPERS), which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa 50306-9117.

Plan members are required to contribute 5.95% of their annual covered salary and the City is required to contribute 8.93% of covered salary. Certain employees in special risk occupations and the City contribute an actuarially determined contribution rate. Contribution requirements are established by state statute. The City's contribution to IPERS for the years ended June 30, 2014, 2013, and 2012 were \$233,227, \$224,017, and \$208,054, respectively, equal to the required contribution for each year.

#### NOTE 7 - OTHER POSTEMPLOYMENT BENEFITS (OPEB)

Plan Description: The City operates a single-employer health benefit plan which provides medical, prescription drug, dental, and vision benefits for employees, retirees, and their spouses. There are 45 active and 2 retired members in the plan. Retired participants must be age 55 or older at retirement.

The medical, prescription drug, dental, and vision benefits are provided through a fully-insured plan with Wellmark. Retirees under age 65 pay the same premium for the medical/prescription drug benefits as active employees.

Funding Policy: The contribution requirements of plan members are established and may be amended by the City. The City currently finances the benefit plan on a pay-as-you-go basis. The most recent active member monthly premiums for the City and plan members are \$392 for single coverage and \$1,204 for family coverage. For the year ended June 30, 2014, the City contributed \$302,212 and plan members eligible for benefits contributed \$64,243 to the plan.

#### **NOTE 8 - RISK MANAGEMENT**

The City is a member in the Iowa Communities Assurance Pool, as allowed by Chapter 670.7 of the Code of Iowa. The Iowa Communities Assurance Pool (Pool) is a local government risk-sharing pool whose 700 members include various governmental entities throughout the State of Iowa. The Pool was formed in August, 1986 for the purpose of managing and funding third-party liability claims against its members. The Pool provides coverage and protection in the following categories: general liability, automobile liability, automobile physical damage, public officials' liability, police professional liability, property, inland marine, and boiler/machinery. There has been no reductions in insurance coverage from prior years.

Each member's annual casualty contributions to the Pool fund current operations and provide capital. Annual operating contributions are those amounts necessary to fund, on a cash basis, the Pool's general and administrative expenses, claims, claims expenses and reinsurance expenses estimated for the fiscal year, plus all or any portion of any deficiency in capital. Capital contributions are made during the first six years of membership and are maintained at a level determined by the Board not to exceed 300% of total current members' basis rates or to comply with the requirements of any applicable regulatory authority having jurisdiction over the Pool.

The Pool also provides property coverage. Members who elect such coverage make annual operating contributions which are necessary to fund, on a cash basis, the Pool's general and administrative expenses and reinsurance premiums, all of which are due and payable in the current year, plus all or any portion of any deficiency in capital. Any year-end operating surplus is transferred to capital. Deficiencies in operations are offset by transfers from capital and, if insufficient, by the subsequent year's member contributions.

The City's property and casualty contributions to the risk pool are recorded as disbursements from its operating funds at the time of payment to the risk pool. The City's annual contributions to the Pool for the year ended June 30, 2014 were approximately \$135,000.

The Pool uses reinsurance and excess risk-sharing agreements to reduce its exposure to large losses. The Pool retains general, automobile, police professional, and public officials' liability risks up to \$350,000 per claim. Claims exceeding \$350,000 are reinsured through reinsurance and excess risk-sharing agreements up to the amount of risk-sharing protection provided by the County's risk-sharing certificate. Property and automobile physical damage risks are retained by the Pool up to \$150,000 each occurrence, each location. Property risks exceeding \$150,000 are reinsured through reinsurance and excess risk-sharing agreements up to the amount of risk-sharing protection provided by the City's risk-sharing certificate.

#### NOTE 8 - RISK MANAGEMENT - Continued

The Pool's intergovernmental contract with its members provides that in the event a casualty claim, property loss or series of claims or losses exceeds the amount of risk-sharing protection provided by the City's risk-sharing certificate, or in the event a casualty claim, property loss or series of claims or losses exhausts the Pool's funds and any reinsurance and any excess risk-sharing recoveries, then payment of such claims or losses shall be the obligation of the respective individual member against whom the claim was made or the loss was incurred. As of June 30, 2014, settled claims have not exceeded the risk pool or reinsurance coverage since the Pool's inception.

Members agree to continue membership in the Pool for a period of not less than one full year. After such period, a member who has given 60 days' prior written notice may withdraw from the Pool. Upon withdrawal, payments for all casualty claims and claims expenses become the sole responsibility of the withdrawing member, regardless of whether a claim was incurred or reported prior to the member's withdrawal. Upon withdrawal, a formula set forth in the Pool's intergovernmental contract with its members is applied to determine the amount (if any) to be refunded to the withdrawing member.

The City also carries commercial insurance purchased from the other insurers for coverage associated with workers' compensation and various types of liability insurance. The City assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### NOTE 9 - INTERFUND TRANSFERS

The detail of interfund transfers for the year ended June 30, 2014 is as follows:

Transfer to	Transfer from	Amount
General	Special Revenue: Park Housing Rehabilitation Liability Insurance Local Option Sales Tax Employee Benefits Urban Renewal TIF Capital Projects Enterprise: Sewer	\$ 28,435 26,409 57,360 652,259 535,562 61,274 65,000
Special Revenue: Road Use Tax	General Special Revenue: Employee Benefits Capital Projects Enterprise: Water	50,000 49,179 97,405 
Special Revenue: Housing Rehabilitation	General Special Revenue: Urban Renewal TIF	20,353 15,566 35,919
Debt Service	Enterprise: Sewer	13,630
Capital Projects	Special Revenue: Local Option Sales Tax Road Use Urban Renewal TIF Enterprise: Sewer Water	106,780 117,406 44,302 214,000 150,000 632,488
Special Revenue: Park	General	95
Special Revenue: Neighborhood Pride	General	525
Special Revenue: Cemetery Gift	General Capital Projects	5,000 10,000 15,000

#### NOTE 9 - INTERFUND TRANSFERS - Continued

Enterprise: Water	Capital Projects	309,906
Internal Service:		
Health Insurance	General Special Revenue:	1,775
	Special Revenue: Employee Benefits Enterprise:	56,862
	Sewer	10,065
	Water	9,813 78,515
		<u>\$ 2,736,961</u>

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to disburse the resources.

#### **NOTE 10 - RELATED PARTY TRANSACTIONS**

The City had business transactions between the City and City officials totaling \$2,926 during the year ended June 30, 2014.

#### **NOTE 11 - COMMITMENTS**

In the normal course of business, the City has various outstanding commitments that are not reflected in the accompanying financial statements. The commitments of the City are for a ground storage reservoir project with a remaining cost of \$1,411,739, which will be paid with existing funds of the City.

#### NOTE 12 - OPERATING LEASES - LESSOR

The City leases farm land around the airport to two individuals. The lease terms are on a year-to-year basis. Rental income for the year ended June 30, 2014 totaled \$66,950.

The City leases hangar space to individuals on a month-to-month basis. Rental income for the year ended June 30, 2014 totaled \$32,505.

## CITY OF WASHINGTON, IOWA NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### **NOTE 13 - CAPITAL LEASE**

The City leases a sewer camera. The lease has a term of three years expiring December, 2014, with the option to purchase for \$1 at the end of the term. Future minimum lease payments are as follows:

Fiscal Year <u>Ending</u>	A	mount
2015	\$	35,577

## NOTE 14 - SUBSEQUENT EVENT

The City has evaluated all subsequent events through December 16, 2014, the date the financial statements were available to be issued.

#### NOTE 15 - PROSPECTIVE ACCOUNTING CHANGE

The Governmental Accounting Standards Board has issued Statement No. 68, <u>Accounting and Financial Reporting for Pensions - an amendment of GASB No. 27</u>. This statement will be implemented for the fiscal year ending June 30, 2015. The revised requirements establish new financial reporting requirements for state and local governments which provide their employees with pension benefits, including additional note disclosures and required supplementary information.

\* \* \*

# OTHER INFORMATION

# CITY OF WASHINGTON, IOWA BUDGETARY COMPARISON SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN BALANCES -BUDGET AND ACTUAL (CASH BASIS) - ALL GOVERNMENTAL FUNDS AND PROPRIETRY FUNDS

# Year ended June 30, 2014

		vernmental ands Actual		coprietary nds Actual	Fu Req	Less nds not uired to udgeted
Receipts:						
Property tax	\$	3,209,016	\$		\$	
Tax increment financing		149,557				
Other city tax		816,399				
Licenses and permits		33,601				
Use of money and property		10,696				
Intergovernmental		903,850				
Charges for service		143,559		3,994,955		
Special assessments		39,159				
Miscellaneous		1,630,055		30,756		
Total receipts		6,935,892		4,025,711		
- ·						
Disbursements:						
Public safety		1,696,702				
Public works		1,285,350				
Culture and recreation		954,821				
Community and economic						
development		62,752				
General government		819,975		47,066		47,066
Debt service		888,347				
Capital projects		1,572,030				
Business type activities				3,683,940		
Total disbursements		7,279,977		3,731,006		47,066
Excess (deficiency) of receipts						
over (under) disbursements	(	344,085)		294,705	(	47,066)
Other financing sources (uses), net		533,159		186,839		<u>78,515</u>
Excess (deficiency) of receipts and other						
financing sources over (under)						
disbursements and other financing uses		189,074		481,544		31,449
Balances beginning of year		5,138,958		2,542,422		51,900
D 1 1 C	Φ	5 000 000	ф	2.022.066	Ф	00.040
Balances end of year	<u>\$</u>	5,328,032	<u>\$</u>	3,023,966	\$	83,349

See accompanying independent auditor's report.

	Budgeted	Final to Total			
Total	Original	Final	Variance		
\$ 3,209,016	\$ 3,314,952	\$ 3,314,952	\$( 105,936)		
149,557	158,431	158,431	( 8,874)		
816,399	739,127	739,127	77,272		
33,601	118,600	118,600	( 84,999)		
10,696	137,572	142,383	( 131,687)		
903,850	5,002,421	5,298,213	(4,394,363)		
4,138,514	4,571,950	4,571,950	( 433,436)		
39,159	13,000	13,000	26,159		
1,660,811	12,600	41,613	1,619,198		
<u>10,961,603</u>	14,068,653	14,398,269	( 3,436,666)		
1,696,702	1 728 047	1 729 047	20.045		
1,285,350	1,728,947 1,718,590	1,728,947	32,245		
954,821	925,458	1,718,590 979,108	433,240		
JJ-1,021	725,456	979,100	24,287		
62,752	27,722	96,722	33,970		
819,975	752,410	846,094	26,119		
888,347	902,836	902,836	14,489		
1,572,030	5,088,570	5,981,662	4,409,632		
3,683,940	<u>5,095,520</u>	<u>5,324,520</u>	1,640,580		
<u>10,963,917</u>	<u>16,240,053</u>	<u>17,578,479</u>	6,614,562		
( 2,314)	( 2,171,400)	( 3,180,210)	3,177,896		
. , , ,	( -,-,-,,,,,,,	( 2,100,210)	3,177,090		
<u>641,483</u>	250,000	690,524	( 49,041)		
639,169	( 1,921,400)	( 2,489,686)	3,128,855		
7,629,480	6,006,425	6,006,425	1,623,055		
			1,023,033		
<u>\$ 8,268,649</u>	\$ 4,085,025	\$ 3,516,739	\$ 4,751,910		

### CITY OF WASHINGTON, IOWA NOTES TO OTHER INFORMATION -BUDGETARY REPORTING

June 30, 2014

The budgetary comparison is presented in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds except for its blended component unit and Internal Service Fund. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon nine major classes of disbursements known as functions, not by fund. These nine functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects, and business type activities. Function disbursements required to be budgeted included disbursements for the General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Funds, and Proprietary Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year, a budget amendment increased budgeted disbursements by \$1,338,426. The budget amendments are reflected in the final budgeted amounts.

# SUPPLEMENTARY INFORMATION

# CITY OF WASHINGTON, IOWA SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES NON-MAJOR GOVERNMENTAL FUNDS

As of and for the year ended June 30, 2014

			Special Rever	nue	
	Airport	Employee Benefits	Liability Insurance	Urban Renewal TIF	Housing Rehabilitation
Receipts:			•		
Property tax	\$	\$ 641,603	\$	\$	\$
Tax increment financing				149,557	
Other City tax			57,360		·
Use of money and property	41.056			<b></b>	 54.410
Intergovernmental Miscellaneous	41,256				54,419
Total receipts	382,718 423,974	641,603	57,360	149,557	54,419
Total receipts	423,314	041,003	37,300	149,337	34,419
Disbursements: Operating:					
Public works	369,563				
Culture and recreation					
Community and economic					
development					48,363
General government					
Debt service	260 562			28,415	40.262
Total disbursements	<u>369,563</u>			28,415	48,363
Excess (deficiency) of receipts over (under) disbursements	54,411	641,603	57,360	121,142	6,056
Other financing sources (uses):					
Operating transfers in					35,919
Operating transfers out		( 641,603)	( 57,360)	(121,142)	(26,409)
Total other financing sources (uses)		( 641,603)	( 57,360)	( 121,142)	9,510
Change in cash balances	54,411				15,566
Cash balances beginning of year	139,188				11,107
Cash balances end of year	\$ 193,599	<u>\$</u>	<u>\$</u>	<u>\$</u>	\$ 26,673

(continued next page)

		· ·		Component <u>Unit</u>				
_Do	og Park	Tree	<u>Park</u>	Library <u>Trust</u>	Neighborhood Pride	Cemetery Gift	Library <u>Foundation</u>	Total
\$	    581	\$    12,784 12,784	\$  2  11,481 11,483	\$  255  7,036 7,291	\$    	\$    25,000 25,000	\$  903  72,942 73,845	\$ 641,603 149,557 57,360 1,160 95,675 512,542 1,457,897
	·	 	 9,448	10,252	 	 	73,735	369,563 93,435
	401  401	13,864   13,864	   9,448	10,252	525   525	  	73,735	62,752 401 28,415 554,566
	180	( 1,080)	2,035	( 2,961)	( 525)	25,000	110	903,331
		 	95 (28,435)	 	525	15,000		51,539 (874,949)
			(28,340)		525	15,000		(823,410)
	180	( 1,080)	(26,305)	( 2,961)		40,000	110	79,921
	5,712	7,194	196,793	256,332			174,924	791,250
<u>\$</u>	5,892	<u>\$ 6,114</u>	<u>\$170,488</u>	\$ 253,371	\$	\$ 40,000	<u>\$ 175,034</u>	<u>\$ 871,171</u>

# CITY OF WASHINGTON, IOWA SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES NON-MAJOR GOVERNMENTAL FUNDS - Continued

As of and for the year ended June 30, 2014

					Speci	al Reve	enue			
	Airport		Employee Benefits		Liability Insurance		Urban Renewal <u>TIF</u>		Housing Rehabilitation	
Cash Basis Fund Balances										
Restricted for: Park purposes Library purposes Other purposes Assigned to: Airport	\$ 1	   93,599	\$	 	\$	  	\$	  	\$	26,673
Total cash basis fund balances	<u>\$_1</u>	93,599	<u>\$</u>		<u>\$</u>		<u>\$</u>		<u>\$</u>	26,673

Special Revenue										Component Unit				
_ <u>D</u>	og Park		Tree	<u>Park</u>		Library <u>Trust</u>	Nei	ighborhood Pride	C	emetery Gift	_F	Library oundation		Total
\$	  5,892	\$	  6,114	\$170,488  	\$	253,371 	\$	  	\$	  40,000	\$	175,034 	\$	170,488 428,405 78,679
									-				·	193,599
<u>\$</u>	5,892	<u>\$</u>	6,114	<u>\$170,488</u>	<u>\$</u>	253,371	<u>\$</u>		\$	40,000	\$	175,034	\$	871,171

# CITY OF WASHINGTON, IOWA SCHEDULE OF INDEBTEDNESS Year ended June 30, 2014

Obligation	Date of Issue	Interest Rates	Amount Originally Issued
General Obligation Bonds: Capital loan note	06/17/09 06/18/08 07/02/12 07/01/13	1.25-4.80% 2.50-4.00% 1.50% 0.75%	\$ 3,500,000 4,355,000 250,000 250,000
Total General Obligation Notes and Bonds			
Revenue Bonds: Sewer revenue Sewer revenue	09/21/11 04/04/12	3.00% 3.00%	6,316,000 3,000,000
Total Revenue Bonds			
Urban Renewal TIF Revenue Notes: Urban Renewal Series 2006	09/15/06	4.30-5.38%	280,000
Total Urban Renewal TIF Revenue Notes			
Other Notes: Police RMS System Police Tahoe	10/04/13 12/31/13	2.10% 1.96%	57,628 33,000
Total Other Notes			

Balance Beginning of Year	Issued During Year	Redeemed During Year	Balance End of Year	Interest Paid	Interest Due and Unpaid
\$ 2,805,000 2,310,000 200,000	\$   250,000	\$ 130,000 425,000 50,000 51,286	\$ 2,675,000 1,885,000 150,000 198,714	\$ 112,315 86,673 1,944 1,714	\$ 8,970 5,919 185 122
\$ 5,315,000	\$ 250,000	<u>\$ 656,286</u>	<u>\$ 4,908,714</u>	<u>\$ 202,646</u>	<u>\$ 15,196</u>
\$14,069,479 2,690,760	\$ 223,926 	\$1,100,000 <u>62,000</u>	\$ 13,193,405 	\$ 467,161 91,355	\$ 35,373 7,359
\$16,760,239	<u>\$ 349,896</u>	<u>\$1,162,000</u>	<u>\$ 15,948,135</u>	<u>\$ 558,516</u>	\$ 42,732
\$ 136,000	\$	\$ 20,000	\$ 116,000	\$ 5,846	<u>\$ 410</u>
<u>\$ 136,000</u>	\$	<u>\$ 20,000</u>	<u>\$ 116,000</u>	<u>\$ 5,846</u>	<u>\$ 410</u>
\$ 	\$ 57,628 33,000	\$ 	\$ 57,628 33,000	\$ 	\$ 907 323
\$	\$ 90,628	\$	<u>\$ 90,628</u>	\$	<u>\$ 1,230</u>

# CITY OF WASHINGTON, IOWA BOND AND NOTE MATURITIES June 30, 2014

,		(						
		oan Note		oan Note Capital Loan Note				
	Issued Jun	e 18, 2008	Issued Jun	e 17, 2009	Issued Jul	ly 2, 2012		
Year ending	Interest		Interest		Interest	- <del>-</del>		
<u>June 30,</u>	Rates	_Amount	<u>Rates</u>	<u>Amount</u>	Rates	Amount		
June 30,  2015 2016 2017 2018 2019 2020 2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031 2032 2031 2032 2033 2034 2035 2036 2037 2038 2039 2040		Amount \$ 440,000 460,000 480,000 505,000	2.45% 2.70% 3.00% 3.20% 3.40% 3.60% 4.00% 4.10% 4.20% 4.30% 4.50% 4.70%					
2041 2042								
2042								
		<u>\$1,885,000</u>		<u>\$2,675,000</u>		<u>\$ 150,000</u>		
Year ending June 30, 2015					Increment (TIF) Reverses Series Iss	newal Tax Financing enue Notes s 2006 ued r 15, 2006  Amount \$ 21,500		
2016 2017 2018 2019					4.30% 4.30% 4.30% 4.30% 4.30%	22,000 23,500 24,000 25,000		
						<u>\$ 116,000</u>		

<u>\$ 2,754,730</u> <u>\$ 15,948,135</u>

General (	Obli nds							Revenue	Bonds				
Capital I						Serie	s 20			Serie	es 2012		
Issued Ju					Issued			er 21, 2011			pril 4, 2012		
Interest					Inter			<u> </u>	Interest		<u> </u>		
Rates		<u>Amount</u>		Total	Rate	es		Amount_	Rate		Amount_		Total
0.75%	\$	50,000	\$	670,000	3	00%	\$	99,405	3.00%	6 <b>\$</b>	61,730	\$	161,135
0.75%	Ψ	50,000	Ψ	690,000		00%	Ψ	100,000	3.00%		64,000	Φ	164,000
0.75%		50,000		710,000		00%		100,000	3.00%		66,000		166,000
0.75%		48,714		683,714		00%		369,000	3.00%		68,000		437,000
0.7570		10,711		155,000		00%		381,000	3.00%		70,000		451,000
•				160,000		00%		393,000	3.00%		73,000		466,000
				170,000		00%		406,000	3.00%		75,000		481,000
				175,000		00%		419,000	3.00%		77,000	٠.	496,000
				185,000		00%		433,000	3.00%		80,000		513,000
		•		195,000		00%		447,000	3.00%		82,000		529,000
				205,000	3.	00%		461,000	3.00%	6	85,000		546,000
				215,000	3.	00%		476,000	3.00%	ó	88,000		564,000
				230,000	3.	00%		492,000	3.00%	ó	91,000		583,000
				245,000	3.	00%		508,000	3.00%	o	94,000		602,000
				220,000	3.	00%		524,000	3.00%	ó	97,000		621,000
					3.	00%		541,000	3.00%	ó	100,000		641,000
					3.	00%		559,000	3.00%	ó	103,000		662,000
					3.	00%		577,000	3.00%	ó	106,000		683,000
					3.	00%		596,000	3.00%	6	110,000		706,000
					3.	00%		615,000	3.00%	ó	113,000		728,000
					3.	00%		635,000	3.00%	ó	117,000		752,000
						00%		656,000	3.00%	o	121,000		777,000
						00%		677,000	3.00%		125,000		802,000
						00%		699,000	3.00%		129,000		828,000
						00%		722,000	3.00%		133,000		855,000
		*				00%		745,000	3.00%		137,000		882,000
					3.	00%		563,000	3.00%		142,000		705,000
				<del></del>					3.00%	о́ _	147,000		147,000

<u>\$ 13,193,405</u>

Police RI							
Issued Oct	obe	er 4, 2013	<b>Issued Dece</b>	mbe	r 31, 2013		
Interest			Interest				
Rates		Amount	Rates		Amount		Total
2.10% 2.10% 2.10% 2.10%	\$	14,195 14,178 14,474 14,781	1.96%	\$	33,000	\$	47,195 14,178 14,474 14,781
	_				<del></del>	_	
	<u>\$</u> _	57,628		<u>\$</u>	33,000	\$	90,628

<u>\$ 198,714</u> <u>\$4,908,714</u>

# CITY OF WASHINGTON, IOWA SCHEDULE OF RECEIPTS BY SOURCE AND DISBURSEMENTS BY FUNCTION -ALL GOVERNMENTAL FUNDS For the Last Ten Years

		2014		2013		2012		2011
Receipts:								
Property tax	\$	3,209,016	\$	3,071,074	\$	2,855,973	\$	2,629,923
Tax increment financing		149,557		128,147		412,169		311,511
Other city tax		816,399		774,672		1,191,364		1,096,587
Use of money and property		33,601		62,061		133,522		120,811
Licenses and permits		10,696		1,761		102,917		107,011
Intergovernmental		903,850		1,186,036		2,353,434		1,287,291
Charges for service		143,559		181,176		196,083		201,540
Special assessments Miscellaneous		39,159		26,834		14,926		13,580
Miscenaneous		1,630,055		1,515,118	-	1,011,369		927,024
Total	<u>\$</u>	6,935,892	<u>\$</u>	6,946,879	\$	8,271,757	\$	6,695,278
Disbursements:								
Operating:								
Public safety	\$	1,696,702	\$	1,660,239	\$	1,635,509	\$	1,644,493
Public works		1,285,350		1,073,896		1,418,092		1,191,871
Culture and recreation		954,821		855,510		833,069		932,355
Community and econom	nic							
development		62,752		264,215		66,250		66,082
General government		819,975		764,518		978,299		946,185
Debt service		888,347		1,589,854		1,021,522		1,166,467
Capital projects		1,572,030		1,350,909		1,651,932		1,546,539
Total	<u>\$</u>	7,279,977	<u>\$</u>	7,559,141	<u>\$</u>	7,604,673	<u>\$</u>	7,493,992

	2010		2009		2008		2007	 2006		2005
\$	2,533,258 336,447 670,139 89,186 82,522 1,460,773 153,610 12,221 1,825,514	\$	2,405,145 209,724 612,723 140,156 130,196 1,181,813 616,050 7,009 2,822,372	\$	2,350,999 104,729 709,116 134,280 109,264 1,220,791 518,170 12,559 704,243	\$	2,365,634 113,794 671,072 195,990 119,148 1,165,904 399,797 14,963 705,606	\$ 2,345,992 101,008 455,213 69,611 154,770 855,371 218,106 32,849 113,484	\$	2,367,998 94,486 545,406 53,880 99,077 835,138 207,144 17,801 205,480
\$	7,163,670	<u>\$</u>	8,125,188	<u>\$</u>	5,864,151	<u>\$</u>	5,751,908	\$ 4,346,404	· <u>\$</u>	4,426,410
\$	1,604,339 1,076,942 824,578 55,364 977,718 1,040,256 3,415,095	\$	1,822,455 1,009,014 936,866 63,371 1,001,763 949,377 6,275,982	\$1	1,503,628 1,544,143 913,776 98,868 878,786 909,786 644,339	\$	1,355,269 1,405,445 819,720 342,321 919,301 941,246 248,737	\$ 1,561,645 691,540 687,928 125,114 846,315 918,085 291,636	\$	1,425,479 559,650 620,817  736,814 923,092 234,494
<u>\$</u>	8,994,292	\$	12,058,828	<u>\$</u>	6,493,326	<u>\$</u>	6,032,039	\$ 5,122,263	\$	4,500,346

# CITY OF WASHINGTON, IOWA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

### Year ended June 30, 2014

Grantor/Program	CFDA Number	Agency or Pass-through Number	Program Expenditures
Direct: U.S. Department of Transportation: Federal Aviation Administration: Airport Improvement Program Airport Improvement Program	20.106 20.106	3-19-0093-007 3-19-0093-05	\$ 209,535 34,597 244,132
Indirect: Iowa Department of Transportation: Highway Planning and Construction	20.205	STP-U-8140(610)70-92	212,876
U.S. Department of Housing and Urban Development: Iowa Department of Economic Development Community Development Block Grant	::		
Program Community Development Block Grant	14.228	10-WS-072-08	35,373
Program	14.228	10-HSG-040	54,419 89,792
Total indirect			302,668
			<u>\$ 546,800</u>

<u>Basis of Presentation</u> -The Schedule of Expenditures of Federal Awards includes the federal grant activity of City of Washington and is presented on the basis of cash receipts and disbursements, which is a basis of accounting other than U.S. generally accepted accounting principles. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, <u>Audits of States</u>, <u>Local Governments</u>, and <u>Non-Profit Organizations</u>. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

See accompanying independent auditor's report.



# Gronewold, Bell, Kyhnn & Co. P.C.

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Independent Auditor's Report on Internal Control over Financial Reporting
and on Compliance and Other Matters

Based on an Audit of Financial Statements Performed in Accordance with
Government Auditing Standards

To the Honorable Mayor and Members of the City Council

We have audited in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in the <u>Government Auditing Standards</u> issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Washington, Iowa, as of and for the year ended June 30, 2014, and the related notes to financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 16, 2014. Our report expressed unmodified opinions on the financial statements which were prepared on the basis of cash receipts and disbursements, a basis of accounting other than U.S. generally accepted accounting principles.

# **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City of Washington's internal control over financial reporting to determine the audit procedures appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Washington's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Washington's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified deficiencies in internal control we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the City of Washington's financial statements will not be prevented or detected and corrected on a timely basis.

To the Honorable Mayor and Members of the City Council

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control which is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in Part II of the accompanying Schedule of Findings and Questioned Costs as item 14-II-A to be a significant deficiency.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Washington's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under <u>Government Auditing Standards</u>. However, we noted a certain immaterial instance of non-compliance or other matter which is described in Part IV of the accompanying Schedule of Findings and Questioned Costs.

Comments involving statutory and other legal matters about the City's operations for the year ended June 30, 2014 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the City. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

## Responses to Findings

The City of Washington's responses to findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. The City of Washington's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

#### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

(Morson, Bell, Khunz G. P. C.

Atlantic, Iowa

December 16, 2014

# Gronewold, Bell, Kyhnn & Co. P.C.

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Independent Auditor's Report on Compliance
for Each Major Federal Program, on Internal Control over Compliance
and on the Schedule of Expenditures of Federal Awards
Required by OMB Circular A-133

To the Honorable Mayor and Members of the City Council

### Report on Compliance for Each Major Federal Program

We have audited the City of Washington, Iowa's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that could have a direct and material effect on the City of Washington's major federal programs for the year ended June 30, 2014. The City of Washington's major federal programs are identified in Part I of the accompanying Schedule of Findings and Questioned Costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grant agreements applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for the City of Washington's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with U.S. generally accepted auditing standards, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Washington's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe our audit provides a reasonable basis for our opinion on compliance for the major federal programs. However, our audit does not provide a legal determination of the City of Washington's compliance.

To the Honorable Mayor and Members of the City Council

## **Opinion on Each Major Federal Program**

In our opinion, the City of Washington complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal programs for the year ended June 30, 2014.

### Report on Internal Control Over Compliance

The management of the City of Washington is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of Washington's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal programs to determine the auditing procedures appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal programs and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of Washington's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

merson, Den, Kyhnnet G. P. C.

Atlantic, Iowa

# Schedule Of Findings And Questioned Costs

Year ended June 30, 2014

# PART I: Summary of the Independent Auditor's Results

(i)

Financial Statements (a) Type of auditor's report issued: Unmodified opinions were issued on the financial statements which were prepared on the basis of cash receipts and disbursements, which is a basis of accounting other than U.S. generally accepted accounting principles. (b) Internal control over financial reporting: Material weakness(es) identified? \_ yes X yes Significant deficiency(ies) identified? none reported Noncompliance material to financial statements noted? yes Federal Awards (d) Internal control over major program: Material weakness(es) identified? yes Significant deficiency(ies) identified? X none reported yes Type of auditor's report issued on compliance for major programs: (e) Unmodified. Any audit findings disclosed that are required (f) to be reported in accordance with Section 510(a) of the OMB Circular A-133? X no yes Identification of major programs: (g) Department of Transportation: CFDA Number 20.106 - Airport Improvement Program CFDA Number 20.205 - Highway Planning and Construction (h) Dollar threshold used to distinguish between Type A and Type B programs: \$300,000. Auditee qualified as low-risk auditee?

yes

X no

## Schedule of Findings and Questioned Costs

Year ended June 30, 2014

## PART II: Findings Related to the Financial Statements

#### INTERNAL CONTROL DEFICIENCIES:

14-II-A <u>Segregation of Duties</u>: One important aspect of internal control is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. However, because there are a limited number of people that have the primary responsibility for the accounting and financial duties, those aspects of internal accounting control which rely upon an adequate segregation of duties are missing in the City.

<u>Recommendation</u>: We recommend that the City review its control procedures to obtain the maximum internal control possible under the circumstances and the Council be aware of the lack of segregation of duties and that they act as an oversight group to the accounting personnel.

Response: We will continue work in this area to increase segregation of duties.

Conclusion: Response accepted.

## **INSTANCES OF NON-COMPLIANCE:**

No matters were noted.

# Schedule of Findings and Questioned Costs

Year ended June 30, 2014

PART III: Findings and Questioned Costs For Federal Awards

## INSTANCES OF NON-COMPLIANCE:

No matters were noted.

### **INTERNAL CONTROL DEFICIENCIES:**

No matters were noted.

## PART IV: Other Findings Related to Statutory Reporting

- 14-IV-A <u>Certified Budget</u>: Disbursements during the year ended June 30, 2014 did not exceed the amounts budgeted.
- 14-IV-B <u>Questionable Disbursements</u>: During the audit, we did not note any disbursements that did not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.
- 14-IV-C <u>Travel Expense</u>: No expenditures of City money for travel expenses of spouses of City officials and/or employees were noted.

### Schedule of Findings and Questioned Costs

Year ended June 30, 2014

## PART IV: Other Findings Related to Statutory Reporting - Continued

14-II-D <u>Business Transactions</u>: Business transactions between the City and City officials and/or employees are detailed as follows:

Name, Title and Business Connection	Description	Amount		
Roe Heating and Hardware Mike Roe is the owner of the business and chairperson of the Airport Commission	Miscellaneous items	\$ 2,756		
Sign Design Tom Wide is the owner of the business and the Fire Chief	Miscellaneous items	<u>\$ 170</u>		

In accordance with Chapter 362.52(3)(j) of the Code of Iowa, the transactions with the Fire Chief do not appear to represent a conflict of interest since total transactions were less than \$1,500 during the fiscal year. The transactions with the Chairperson of the Airport Commission exceed \$1,500; however, purchases from local businesses are necessary for the operation of the City of Washington, Iowa. The Council considered and approved the purchases from this local merchant.

<u>Recommendation</u>: The Council should continue to monitor purchases from Council member owned businesses and assure that conflicts of interest are limited to required transactions. Reasons for and approval of such transactions should be documented.

<u>Response</u>: The Council will continue to monitor and document reasons for and approval of transactions that appear to represent any conflict of interest.

Conclusion: Response accepted.

- 14-IV-E <u>Bond Coverage</u>: Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure that the coverage is adequate for current operations.
- 14-IV-F <u>Council Minutes</u>: No transactions were found that we believe should have been approved in the Council minutes but were not.
- 14-IV-G <u>Deposits and Investments</u>: We noted no instances of non-compliance with the deposit and investment provisions of Chapters 12B and 12C of the Code of Iowa.

# Schedule of Findings and Questioned Costs

Year ended June 30, 2014

# PART IV: Other Findings Related to Statutory Reporting - Continued

- 14-IV-H <u>Revenue Bonds</u>: No instances of non-compliance with the revenue bond resolutions were noted.
- 14-IV-I <u>Urban Renewal Annual Report</u>: The urban renewal annual report was properly approved and certified to the Iowa Department of Management on or before December 1 and no exceptions were noted.

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